

**MARQUETTE PARK SSA#14  
OPEN COMMISSIONERS MEETING  
July 14, 2016**

**MINUTES**

Location: Lithuanian Human Services Council Hall  
2711-15 W. 71<sup>st</sup> Street  
Chicago, IL 60629

In attendance: **Commissioners**    **Patricia Nelson, chair**  
   **Jonas Miglinas**  
   **Cynthia Young**  
   **Dolorine Lopez**

Absent:                **Commissioners**    **Brenda Justice**  
   **Stephanie Sherman-Ratliff**

Also in attendance:                **Joe Polikaitis, SSA#14 and LHS Executive Director**  
   **Danga Ilginis LHS Staff**  
   **Narvell Darling, IHS Director of Operations**

**Guests:    Ald. David Moore, 17<sup>th</sup> Ward**

Opening remarks

Commission chair opened the meeting by thanking everyone for attending this meeting and for their safety concerns within the SSA#14 area. In addition, the chair informed attendees that at this moment quorum of the Commissioners is not present, however, one more Commissioner is on the way. Thus, in order to save time, informational items will be addressed first.

The main objective of this meeting is to review and approve Marquette Park SSA#14 2017 budget. This is the reason why the previously planned meeting of August 17 was moved up to July 14, 2016. Budget has to be submitted to the Department of Planning and Development by July 15, 2016 together with a copy of the minutes. During the meeting we will need to approve the 2017 budget, work plan and sole service provider.

Commission chair informed attendees, that minutes of previous meetings will not be read as was done previously. Copies are available as part of the meeting distributions. Approval of the minutes will be done by Commissioners, however attendees can read them at their leisure, Also they will be posted on Marquette Park SSA#14 website ([www.mp-security.org](http://www.mp-security.org))

**Incident Report**

Incident Report was read by Danga Ilginis. It covered the time period from April 1, 2016 to June 30<sup>th</sup>, 2016. During this period, the Illinois Homeland Security addressed 631 security events of varied nature. Requests for assistance came from the SSA#14 Dispatch central (118), the CPD (Chicago Police Department) (407) and rowing patrol cars (107). Disturbance is still the most prevalent incident (293 or 46%). The same three zones required the greatest amount

of effort: zone 3 (156), zone 4 (165) and zone 5 (106). In most instances, these disturbances were resolved by rowing patrols without escalation, thus preventing a more serious incident. Weapons offenses occurred 23 times. Persons shot -2 in April, 3 in May and 3 in June.

Monthly incident activity data reports are posted on the Marquette Park security website [www.mp-security.org](http://www.mp-security.org) In addition, copies of these reports were distributed to all attendees.

### **Financial Report as of 7/13/2016**

Financial report was presented by Joe Polikaitis. Marquette Park SSA#14 has two bank accounts. Tax revenues are transferred from Cook County Assessors Office to SSA#14 Money Market account. As of 7/13/2016 Money Market account has \$56,540.76. In addition, SSA#14 has a checking account. Checking account is used to cover daily operating expenses. Funds for the checking account are transferred from Money Market account to the checking account. As of 7/13/2016 checking account had \$25,416.17 for a total of \$81,956.93. Financial status is good and we are able to continue with the same patrol hours of 168 hours/week.

Significant discussion ensued after the financial report. Some attendees expressed their desire to get operating expense details on a monthly or quarterly basis. Some expressed their desire to participate in the budgeting and budget management process.

### **Approval of 4/27/2016 minutes**

The 4/27/2016 Marquette Park SSA#14 meeting minutes were emailed to all Commissioners prior to the meeting. In addition, copies of the minutes were made available to all meeting attendees. Thus, reading of minutes was suspended in order to save time. Still, these minutes had to be approved by the Commissioners. Patricia Nelson made a motion to accept the minutes as written. Jonas Miglinas seconded. The motion was carried unanimously.

### **Status of the Security Firm bidding proposals.**

Security contract with Illinois Homeland Security expires on December 10, 2016. Therefore, a new RFP (request for proposals) process was initiated on April 27, 2016. Commissioners approved the bidding protocol, including proposal format, guidelines and requirements. Bidding packages were prepared and were made available on June 1, 2016 to those desiring to bid. Bids are to be submitted no later than July 15, 2016. Three bid packages were picked up and two proposals have been submitted. Once all of the proposals are received, copies will be given to all Commissioners for their independent evaluations. Review and selection of security firm for 2017-2018 calendar years will be done during the next Commissioners meeting scheduled for October 26, 2016.

### **Expiration of SSA#14 Ordinance**

Every City of Chicago Special Service Area (SSA) has a “sunset” clause. It means that every Ordinance has an ending. Marquette Park SSA#14 Ordinance expires at the end of 2017. If a new Ordinance is not passed by the City Council, SSA#14 will terminate. If a new Ordinance is passed, new Commissioners will need to be approved as well as budget and working plan. The reestablishment process will need to start by December of 2016. In order for the Ordinance to be passed by the City Council, every SSA needs to secure approval signatures from 20% of property owners within the SSA. Marquette Park SSA#14 has a total of 3,933 PIN's, thus we will need to obtain at least 800 property owner signatures that can withstand challenges. It will be especially difficult, since at least 25% of SSA#14 owners do not live in the area. Verification of ownership will need to be obtained prior to their signature. We anticipate that signatures will need to be secured by June 2017. In order to prepare the application and subsequent Ordinance proposal, Marquette Park market study will have to be completed. This

will have to be done by a consultant at a cost of approx.. \$70,000.00 The term of an Ordinance can vary from 2 years to 20 years. In the past, Marquette Park SSA#14 Ordinances have been approved either for four or five years. It is so, because of a residential nature of SSA#14..

#### **Approval of Marquette Park SSA#14 2017 budget**

Marquette Park SSA#14 2017 budget draft copy has been submitted to each Commissioner for their independent review. During the July 14, 2016 meeting Commissioners are to discuss, review and approve the proposed 2017 budget. After a brief discussion no changes were recommended and thus Jonas Miglinas made a motion to approve SSA#14 2017 budget as submitted. The motion was seconded by Patricia Nelson. Motion was unanimously approved by the Commissioners.

#### **Approval of Marquette Park SSA#14 2017 work plan**

The 2017 work plan was submitted to each Commissioner with the 2017 budget. No modifications or corrections were made. Work plan consists of four parts: customer attraction, economic development, safety and administration. Some clarification on the budgeting process, development of work plan and selection of sole service provider was made by Ald. David Moore. Jonas Miglinas made a motion to accept the proposed Marquette Park SSA#14 work plan for 2017. It was seconded by Cynthia Young. Motion was unanimously approved by Commissioners.

#### **Approval of Marquette Park SSA#14 Sole service provider for 2017**

Jonas Miglinas made a motion to approve Lithuanian Human Service Council of the USA, Inc. as sole service provider for Marquette Park SSA#14 for the year 2017. It was seconded by Cynthia Young. The motion was approved unanimously by Commissioners.

#### **Community Input**

During the community input, Jennifer Kirmes of AMANDLA Charter School informed that a new school will be opening in the SSA#14 area. It will be located in the Nativity BVM parish school building at 6820 S. Washtenaw Ave. During the community input segment most of the discussion centered around the security issues, request for greater Chicago Police presence, and a question of personal responsibility and individual initiative in combating negative activities in the area. It was evident that residents are very passionate about their neighborhood security. This discussion was very beneficial to all that were present at the meeting.

#### **Next Governing Commissioners Meeting**

Next meeting is tentatively scheduled for October 26, 2016.

**Meeting closed at 9:15 pm.**

**Respectfully submitted by Joe Polikaitis**